



Guide to Online Reports

For emergencies, always call 9-1-1

1. Who can file a NON-EMERGENCY online police report?

Any person, 18 years or older, who is the victim of one of the following incidents and it occurred within the unincorporated areas of Santa Barbara County, county owned buildings or within a contract city (Carpinteria, Goleta, Solvang, and Buellton):

- Theft Identity Theft
- Assaults Vandalism Lost Property
- Credit Card Fraud
- Child Custody Issues
- Annoying / Harassing Phone calls
- Abandoned Vehicles
- Animal Complaints

2. You must have an email

- Examples of free email providers (Yahoo, Gmail, Outlook)

3. The incident cannot be in progress.

4. There cannot be known suspect(s) or evidence that can lead to the identification of a suspect.

5. No crimes involving the use or threat of a weapon/gun/knife, etc.

6. No crimes involving burglary (someone entering into your home, business, locked garage, or locked vehicle).

7. No crimes involving theft of a vehicle or theft of vehicle license plates.

Getting Started

The CopLogicOnline Police reporting system will guide you through the report process.

Go to sbsheriff.org and click on the "File an online report" tab. You will be directed to the online reporting page.

Please be sure we can contact you if needed. Accurate email addresses and phone numbers are important.

You will be prompted to answer a few questions to determine the incident you are reporting meets the qualifying criteria.

Once you select the crime or incident you are reporting, please be as descriptive as you can in your report. It is always better to write more information than too little.

Please include the serial numbers of stolen/lost property if at all possible. If a serial number is



attained after the initial report is completed, you can go back online and write a short supplemental report to add the serial number. You will need the assigned SBSO case number.

Your incident must have occurred within the unincorporated areas of Santa Barbara County, county owned buildings or within a contract city (Carpinteria, Goleta, Solvang, and Buellton).

IF YOU ARE UNSURE IF YOU SHOULD FILE AN ONLINE POLICE REPORT OR IF YOU NEED NON-EMERGENCY DEPUTY ASSISTANCE, PLEASE CALL 805-683-2724.

What happens next?

Once your police report is finished, click **"submit"**.

You will see the words "your online police report has been submitted" to confirm that your report is complete.

You will be given a temporary case number beginning with the letter **"T"** (example T123456).

All reports filled through CopLogic are reviewed by the Santa Barbara County Sheriff's Office (SBSO) personnel.

Once your report is reviewed by SBSO personnel one of the following will occur:

- You will be assigned a permanent SBSO case number (i.e. 16-12345) once it is approved by SBSO personnel.
- You may be contacted if further information is needed for your report.
- You will be notified if your report is declined due to any disqualifiers that are listed under "Guide to online reports" or for other reasons not listed.

You will be able to print a copy of the police report for your records.

***** FILING A FALSE POLICE REPORT IS A CRIME! California Penal Code 148.5 *****