

Subject:	Sheriff Service Technician (SST)	
Effective:	6/19/2018	Procedure
Update:		
Reference:		

BACKGROUND

The Sheriff Service Technician (SST) position was created to assist with the ever increasing workload of the deputies. These are civilian employees who are trained to take cold reports with no suspect information (including over the phone), handle parking issues, bicycle impounds, and take fingerprints when requested. As their training increases, the types of calls an SST can handle will increase. SST's are not armed and should not be sent to potentially dangerous calls.

PROCEDURE

1. All SST's will be included on the beat sheet under the station where s/he is working and logged into CAD.
 - a. In Isla Vista, SST's are listed at the bottom of the schedule under the "Administration" section. Their current hours are 0600-1630.
 - b. When logging on in CAD, use the initials and body number (Example: L_SRA5035_ F60)

2. SST's will be dispatched over the radio to:
 - a. Report calls with no suspect information including reports that do not qualify for online reporting such as missing persons, burglaries, etc.
 - b. Bicycle impounds on public property
 - c. Ticket sign-offs
 - d. The SST's are able to assist with parking related issues, if they are available, until one hour is remaining on their shifts.