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- 1.800.0 Uniform/Grooming – Scope
 - .1 The purpose of this section is to set forth all existing rules relative to the possession, maintenance, and wearing of the official uniform and/or equipment by members of the Sheriff's Office and to describe specifications thereof.
 - .2 Part of the mission of the Sheriff's Office is to maintain the highest level of professional competence, with emphasis on both organizational and individual integrity. To accomplish this, grooming standards are established to represent professionalism and pride in appearance and spirit.
- 1.801.0 General Policy
 - .1 The official Sheriff's uniform may not be worn by any member of the Sheriff's Office who is not either a sworn peace officer, custody deputy, or an approved reserve officer. The approved uniform shall be as described in this order and shall be worn in the manner herein prescribed.
 - .2 When off duty, Sam Browne belts shall be removed and uniform insignias shall not be visible.
 - .3 Employees shall be neat and clean at all times while on-duty, unless the nature of an assignment requires otherwise.
- 1.802.0 Periodic Inspections
 - .1 Division Commanders may schedule periodic inspections to determine that the maintenance of uniforms and equipment is in conformance with the provisions of this policy. Shift supervisors will be responsible for the daily personal appearance of the persons under their command, and it shall be their responsibility to enforce the provisions of this policy.
- 1.803.0 Right of Division Commanders to Make Exceptions
 - .1 Division Commanders may make exceptions to the prescribed wearing of the official uniform and/or equipment when the exigencies of location conditions require it. However, in such cases, the responsibility of any such exception is that of the Division Commander.
- 1.804.0 Uniform and Equipment - Possession of
 - .1 Uniformed personnel, unless otherwise exempted, shall possess at all times the articles of apparel, identification, and equipment necessary to perform uniformed duty.
 - .2 Personnel assigned to duty requiring special apparel or equipment shall also possess the apparel, identification, and equipment required by their special assignment.
 - .3 During times of emergencies when it is impossible to obtain the articles of uniform and/or equipment prescribed, or if the specifications cannot be maintained due to the effect of such emergency, the Sheriff or his/her designee may order such deviations as applicable.
- 1.805.0 Uniform and Equipment - Maintenance of
 - .1 The prescribed uniform and equipment shall be maintained at all times in a clean and serviceable condition, ready for immediate use.
- 1.806.0 Identification Card and Agency Badge
 - .1 Sheriff's Office members shall always carry the official identification card currently issued to them.
 - .2 Sheriff's Office badges issued or purchased are subject to surrender, upon demand by the Sheriff or his/her designee.
- 1.807.0 Plain Clothes
 - .1 All Sheriff's Office members assigned to plain-clothes duty shall at all time dress neatly, in professional business attire and in good taste, unless otherwise directed.
- 1.808.0 Uniform Standardization
 - .1 The uniform, when worn, shall be a complete uniform as described in this order with no unauthorized variations. No medals, pins, patches, or other adornments will be worn with the uniform which have not been accepted by the Sheriff or his/her designee, and authorized in writing as part of the Sheriff's Office Uniform Policy. No unauthorized objects shall be carried on the person so as to be exposed to view.
 - .2 Uniformed personnel may carry personal cell phones. Any personal cell phones carried by uniformed personnel shall be black or placed in a black case. Any pagers worn by uniformed personnel shall be worn on the belt and will be black or in a black case.

1.809.0 Uniform Specifications

- .1 All articles of the uniform which are of a type furnished initially by the Sheriff's Office shall conform to the specifications approved by the Sheriff.

1.810.0 Condition and Appearance

- .1 The condition and appearance of the uniform and personal equipment worn shall be maintained in good repair and shall conform to the standards herein established.
 - a) Articles of clothing which are torn, frayed, faded, with missing buttons or with holes, or otherwise substandard, shall not be worn.
 - b) Shoes, boots, and leather gear shall be highly polished.
 - c) Articles of gold, brass, chrome, or other metallic substance shall be clean, highly polished, and free of excessive scratches.
 - d) The only authorized patching of clothing material is reweaving which is not noticeable.
 - e) Footwear shall be in good repair, without rounded heels. Soles should not be thicker than $\frac{3}{4}$ inch. Heel height for female dress shoes should not exceed two (2) inches.
 - f) Clothing shall be tailored to the body, neither loose enough to be baggy nor tight enough to pull the material.
 - g) Clothing which is dirty, unpressed, stained, or spotted shall not be worn.

1.811.0 Uniformed Employees Personal Appearance**.1 Hair Standards**

- a) Male Employees: All on-duty male employees shall keep their hair neat, clean, and properly trimmed. The hair shall be moderately tapered and shall not extend below the top of the collar or cover any portion of the ear. Color shall be limited to naturally occurring shades. The hairstyle shall not interfere with the proper wearing of uniform headgear nor shall it interfere with vision in any way.
- b) Female Employees: All on-duty female employees shall arrange their hair in a conservative and neat manner. Color shall be limited to naturally occurring shades. Ornamentation and fasteners (pins, clips, bands, etc.) shall be demure in color, style, and size. Female employees whose hair falls below the shoulder line shall secure their hair up, off the collar. Ponytails are not allowed except when worn up above the collar. The hairstyle shall not interfere with the proper wearing of the uniform headgear nor shall it interfere with the vision in any way.

.2 Sideburns

Uniformed personnel shall not wear sideburns which extend beyond a point even with the bottom of the ear lobe. Sideburns shall extend in a clean, horizontal line. The flare (terminal portion of the sideburn) shall not exceed the width of the main portion of the sideburn by more than $\frac{1}{4}$ of the unflared width. The sideburn shall be trimmed and neat in appearance.

.3 Mustaches

Uniformed personnel shall wear only mustaches that are short and neatly trimmed of a natural color. Mustaches shall not extend below the top portion of the upper lip or the corners of the mouth and may not extend to the side more than $\frac{1}{2}$ inch beyond the corners of the mouth.

.4 Beards

Uniformed personnel shall be clean shaven (except .3 above) when reporting for duty. Beards may be permitted for medical reasons only or when required by the nature of assignment once approved by the Division Commander.

.5 Fingernails

Uniformed personnel, male or female, shall not wear fingernails which extend more than one-fourth inch from the tip of the finger. Fingernails shall not be so long that they interfere with the performance of primary law enforcement tasks, present a safety or equipment hazard, or interfere with the safe drawing of the service weapon. Uniformed personnel wearing fingernail polish shall use conservative shades, without decals or ornamentation, and shall not detract from the uniform appearance.

.6 Wigs and Hairpieces

Wigs and hairpieces shall conform to the grooming standards for natural hair.

.7 Civilian Personnel

Contemporary hair and grooming standards are allowable as long as a neat appearance is maintained and the styles do not constitute a safety hazard or adversely affect the public image of the Sheriff's Office. The Division Commander may set grooming standards appropriate to the position.

Civilian clothing worn by an employee while on-duty shall be appropriate to their assignment. Such appropriateness shall be determined by the supervisor of each individual's assignment.

.8 Courtroom Attire

Clothing worn by Agency personnel, including employees in specialized assignments (i.e., narcotics, intelligence), shall present a professional image and shall be acceptable in any business office environment. Attire shall conform to the following:

- a) Male Employees: A business suit or a sport coat with coordinated dress slacks, dress shirt, necktie, and dress shoes. Earrings shall not be worn on duty.
- b) Female Employees: A dress, suit, skirt, or pants with a coordinated blouse, sweater or jacket, and dress footwear.

Uniformed employees may elect to wear their daily-use uniform. It shall be clean and in serviceable condition. Sworn deputies will not wear Class D uniforms at court.

.9 Exemptions

By their nature, some specialized assignments may require deviation from the above stated grooming standards. Employees in such assignments may deviate from these standards with the approval of their commanding officer.

1.812.0 Manner in Which Uniform Shall Be Worn

.1 All articles of uniform clothing shall be worn as designed by the manufacturer, and no individual modifications shall be made other than normal alteration.

- a) Long-sleeve shirts shall be buttoned at the cuff at all times and will not be rolled up or rolled under.
- b) Jacket collars will lie flat, except during inclement weather, when it is necessary to turn them up as protection against the elements.
- c) Hats or helmets, when worn, shall be centered on the head, with the bill approximately three- (3) finger widths from the nose.
- d) Trouser legs will be worn on the outside of any high-top shoes or boots. However, trousers may be bloused in boots during field training, fires, floods, riot duty, and other unusual field operations when so approved by the Division Commander.
- e) All pockets on jackets, shirts, and trousers will be buttoned and snapped.
- f) No bulky articles will be carried in any uniform shirt pocket other than a pen and pencil for duty use.
- g) Belt buckles shall be centered. Duty belt, when worn, shall completely cover the trouser belt.
- h) T-shirts, white, crew neck style, shall be worn with any open-collar uniform shirt.

1.813.0 Service Stars

.1 Service Stars – Deputies and Custody Deputies

- a) For each five (5) years of service, one (1) service star shall be worn on the Class A uniform shirt and Class A jacket. The manner in which it is to be worn is as indicated in this Manual.
- b) A service star may be worn only after completion of the entire five (5) years represented.
- c) Service does not have to be restricted to only time served with the Santa Barbara County Sheriff's Office. Service with any qualified law enforcement agency may be counted.
- d) To qualify for inclusion as acceptable service, the Agency must be either a municipal, county, or state law enforcement agency, with the employee holding a position of a full-time peace officer/custody deputy.
- e) Time served as a reserve officer or other part-time or auxiliary association with a law enforcement agency shall not count toward service star eligibility.

- .2 Service Stars - Placement
- a) Service Stars are to be worn on the left sleeve on the uniform shirt and the left sleeve of the dress green jacket.
 - b) Service Stars shall be gold with five points. When displayed on the shirt or jacket, the Star shall be upright with two (2) points at the bottom.
 - c) Service Stars shall be placed not more than one (1) inch above the "sleeve braid" on the dress jacket. After four (4) stars are in place, the fifth star (indicating 25 years of service) shall be centered approximately one (1) inch above the first row.
 - d) Service Stars shall be placed not more than one (1) inch above the left shirt cuff of the long sleeve uniform shirt. After four (4) stars are in place, the fifth star (indicating 25 years of service) shall be centered approximately one (1) inch above the first row.
 - e) Service stars may also be placed with three (3) in a row and then the additional stars to be placed in between the three (3) lower stars and for those with 30 years of service, in between the top two (2) stars, forming what is commonly known as the "golden triangle."

1.814.0 Authorized Uniforms

.1 Uniform Classifications

The following uniform classifications are authorized to be worn under the conditions stipulated. The Class A uniform is to be worn during formal occasions, ceremonies, or at the direction of the Division Commander or above. The Class B uniform is to be worn under duty conditions. The Class D uniform is to be worn when working in a custodial setting: Main Jail, Medium Security Facility, Santa Maria Branch Jail, or Field Booking Team. All other uniforms are to be worn at the discretion of the Division Commander.

- a) Class A: The Class A uniform shall consist of:
 - 1. Headgear: campaign hat, forest green.
 - 2. Shirt: long-sleeve, khaki, wool. Optional shirt: long-sleeve, 55% Dacron polyester/45% Rayon or 100% Dacron polyester. Shirt will have a military press.
 - 3. Trousers: wool, green. Females: (optional) skirt, wool, green.
 - 4. Badge: regulation issue.
 - 5. Nameplate: black plastic with gold-colored edges, regulation issue.
 - 6. Necktie: black, regulation issue, (if worn).
 - 7. Tie Bar: regulation issue, (if worn).
 - 8. Belt: leather, black, basket weave, 1¼ inch wide, nickel-finish buckle (if worn).
 - 9. Duty belt: regulation issue, black, basket weave, nickel-finish buckle, (If worn).
 - 10. Socks: black, plain.
 - 11. Footwear: shoes, black, leather, capable of high shine, plain, rounded toe, black soles, and black shoestrings.
 - 12. Jacket: dress, wool, green (if worn).
- b) Class A Formal: The following additional items may be worn only during formal occasions or during ceremonies as authorized by the Sheriff, Undersheriff, or Chief Deputy. The uniform is the same as the Class A, with any or all of the following additions:
 - Gloves: white cloth.
 - Citation: white cord.
 - Belt: white, as option to Sam Browne.
- c) Class B: The Class B uniform shall consist of:
 - 1. Headgear: campaign hat, forest green. The duty helmet, baseball cap, or cold weather cap, agency issue, may be worn during inclement weather, emergency deployment, training functions, or at the direction of the on-duty supervisor. Any prolonged wearing of a hat other than the campaign hat will be at the discretion of the Division Commander.
 - 2. Shirt: 5.11 Patrol Duty Uniform, twill, silver tan, long-sleeve or short-sleeve, 65% Polyester/35% cotton.

3. Trousers: cargo pant, 5.11 Patrol Duty Uniform, twill, Sheriff green, 65% Polyester/35% cotton. A flashlight pocket (or what was commonly known as a sap pocket) may be added to the pant.
 4. Badge: regulation issue.
 5. Nameplate: black plastic with gold-colored edges, regulation issue.
 6. Belt: leather, black, basket weave, 1¼ inch wide, nickel-finish buckle.
 7. Duty belt: regulation issue, black, basket weave, nickel-finish buckle. The black, nylon duty belt is optional for inclement weather or assignments authorized by the Division Commander. There can be no mixing of leather and nylon on the same belt. Some portions of black nylon gear are black plastic and are authorized.
 8. Socks: black, plain, (nylons for skirts), or any color, if wearing eight (8) inch or taller boots.
 9. Footwear: shoes or boots, black, all leather or combination of leather and synthetic material, black shoelaces, rounded toe capable of a high shine. Both types shall be all black.
 10. Jacket: Gore-Tex or nylon, green, waist-length, Agency issue, light, regulation, or convertible weight, with cloth badge and cloth nametape affixed appropriately. This is the only jacket authorized for wear with the Class B uniform.
- d) Class C: The Class C uniform is not authorized for duty use except by the following units: Coroners, Forensics, Traffic, and EOD Unit, unless authorized by a Division Commander.
1. Headgear: baseball cap, black, Agency issue. The cap shall have the words "SANTA BARBARA COUNTY SHERIFF" embroidered on the top of the hat over the bill. Body number is optional on the back. No other insignia is authorized on the cap. Rank insignia is not authorized.
 2. Coveralls or Jumpsuit: Coveralls, (worn over uniform or jumpsuit, (worn as uniform), olive green (to be worn over uniform).
 3. Footwear: shoes or boots, black, all leather, or combination of leather and synthetic material, black shoelaces, rounded toe capable of a high shine.
- e) Class D: The Class D uniform is established for those personnel working in a custodial function at the Main Jail, Medium Security Facility, Santa Maria Branch Jail or Field Booking Area. The uniform may also be authorized for training or anti-riot duty as authorized by the Division Commander. The Class D uniform shall consist of the following:
1. Headgear: campaign hat, forest green, or baseball cap or cold weather cap, black, Agency issue.
 2. Shirt: long-sleeve or short-sleeve, 5.11 Patrol Duty Uniform, twill, silver tan, 65% Polyester/35% cotton.
 3. Trousers: cargo pant, 5.11 Patrol Duty Uniform, twill, Sheriff green, 65% Polyester/35% cotton. A flashlight pocket (or what was commonly known as a sap pocket) may be added to the pant.
 4. Badge: cloth, of appropriate job classification.
 5. Nametape: cloth, to extend the full width of the top of the right pocket with the name centered.
 6. Belt: nylon or leather, black, basket weave, 1¼ inch wide, nickel-finish buckle.
 7. Duty belt: nylon or leather, black, basket weave, nickel-finish buckle. Nylon is optional, and all accessories must be of black nylon. There can be no mixing of leather and nylon on the same belt. Some portions of the black nylon gear are plastic and are authorized.
 8. Socks: black, or any color, if wearing eight (8) inch or taller boots.
 9. Footwear: shoes or boots, black, all leather or a combination of leather and synthetic material, black shoelaces, smooth rounded toe. Both types shall be all black.
 10. Jacket: waist-length, green, Gore-Tex or nylon, green waist-length Agency issue, light, regulation, or convertible weight, with cloth badge and cloth nametape affixed appropriately. This is the only jacket authorized for wear with Class B uniform.

- f) Class E: The Class E uniform is established for personnel in the following classifications: Utility Worker, Property Officer, Storekeeper, and Park Ranger-Groundskeeper.
1. Headgear: baseball cap, Agency Issue. Optional headgear: green "Breezer" outdoor hat.
 2. Shirt: short-sleeve, dark green, cotton or synthetic blend. Optional Shirts: long-sleeve shirt may be worn during winter months; dark green polo shirt: Refer to Section 1.816.8.
 3. Trousers: dark green, Dacron polyester or six (6) pocketed Pro-Tuff brand. Optional trousers: black, six (6) pocketed Tact-Squad brand or Blauer brand.
 4. Belt: black, nylon or leather, basket weave, 1¼ inch wide, nickel-finish buckle.
 5. Socks: black, or any color, if wearing eight (8) inch or taller boots.
 6. Footwear: shoes or boots, black.
 7. Jacket: waist-length, green, Gore-Tex or nylon, light, regulation, or convertible weight, cloth nametape affixed appropriately. Do civilians still get cloth badges on jackets?
 8. Badge: none.
 9. Nametape: cloth, Agency issue to extend the full width of the top of the right shirt pocket with the name centered.
- g) Class F: The Class F uniform is established for personnel in the Administrative Office Professional (AOP), Legal Office Professional (LOP), Financial Office Professional (FOP), Dispatcher, and Jail Cook classifications.
1. Headgear: none.
 2. Shirt: long-sleeve or short-sleeve, green polo shirt, Santa Barbara County seal logo with "County of Santa Barbara" lettering around seal
 3. Trousers: black. Females: (optional) skirt.
 4. Belt: black, leather or nylon, basket weave, 1¼ inch wide, nickel-finish buckle.
 5. Socks: black with slacks. Nylon stockings required with skirt.
 6. Footwear: shoes, black, plain toe. Soles will be no thicker than ¾ inch.
 7. Jacket: waist-length, black, nylon, light, regulation or convertible weight, with Santa Barbara County seal over the left breast, the words "County of Santa Barbara" lettering around the logo, the name of the Division under the seal, name of employee (first initial of first name and full last name) above the job title over the right breast.
- h) Class G: The Class G uniform is established for personnel in the Sheriff's Parking Enforcement Officer classification.
1. Headgear: baseball cap, agency issued.
 2. Shirt: short-sleeve or long-sleeve, white, with shoulder patches.
 3. Belt: black, leather or nylon, basket weave, 1¼ inch wide, nickel-finish buckle.
 4. Trousers or Shorts: green or Pro-Tuff brand.
 5. Socks: white with shorts, black with trousers.
 6. Footwear: shoes, white, plain toe, with shorts; shoes, black, plain toe, with trousers.
 7. Jacket: waist-length, green, nylon, either light or regulation weight, with cloth badge and cloth nametape affixed appropriately.
 8. Sweater: Refer to Section 1.816.5.
 9. Badge: cloth.
 10. Nameplate: regulation issue, black plastic with gold-colored border.
- .2 Special Enforcement Team (SET) Uniform
- a) Trousers (fatigue): as appropriate and directed by the Criminal Investigations Division commander, nylon/cotton blend with six (6) pockets.
 - b) Shirt: as appropriate and directed by the Criminal Investigations Division commander, nylon/cotton blend with four (4) pockets.

- .3 Aero Squadron Uniform
- a) Headgear: baseball cap, agency issued
 - b) Shirt: polo, dark green, short sleeve, with the Aero Squadron emblem (wings) on the left breast and the words "Aero Squadron" in gold lettering over the right breast, and the person's name (first initial and last name) in gold lettering below the words "Aero Squadron." There is no badge on the shirt.
- .4 Dive Team Uniform
- a) Shirt: Cotton or synthetic blend T-shirt, navy blue, short sleeve, with dive team emblem (3 inches side to side) on the left breast in white. The words "Santa Barbara County Sheriff's Dive Team" encircles the emblem. The back of the shirt says Santa Barbara Sheriff Underwater Search and Recovery, and the red and white SCUBA flag. Optional shirt: Long-sleeve, navy blue, cotton or synthetic blend t-shirt with same markings.
 - b) Trousers: Cargo pant, 5.11 patrol duty uniform, twill, Sheriff green, 65% polyester/35% cotton. Optional pant: OD green BDU style pant with ripstop or similar fast drying fabric. .
 - c) Shorts: Black swim trunks or board shorts. Hem of shorts should fall between mid-thigh and top of the knee.
 - d) Shoes: Sturdy closed-toe shoes such as hiking boots or patrol boots. Black or tan in color. Optional: Open-toed sandals (only to be worn immediately before or after diving).
 - e) Headgear: OD Green "flexfit" baseball cap with dive team logo in black stitching on crown. Optional: Boonie hat, single color, can be worn during dive operations or trainings.
 - f) Outerwear: Cotton or synthetic blend hooded sweatshirt. Insignias the same as the shirt.
 - g) Black Riggers belt, sturdy and capable of securing the weight of the team member and gear.
- .5 Custody Operations S.O.R.T. (Special Operations Response Team) Uniform
- a) Shirt: as appropriate and directed by the S.O.R.T. Commander, black nylon/cotton blend with two (2) pockets.
 - b) Trousers: as appropriate and directed by the S.O.R.T. Commander, black Pro-Tuff brand, nylon/cotton blend with six (6) pockets.
 - c) Jacket: waist-length, black, Gore-Tex or nylon, light, regulation, or convertible weight, with cloth badge and cloth nametape affixed appropriately. This is the only jacket authorized for wear with the S.O.R.T. uniform.
- .6 Beach & Bicycle Patrol Uniform
- a) Headgear: baseball cap, agency issued.
 - b) Shirt: Class D shirt or a tan/putty polo shirt with the metal badge over the left breast, the deputy's nameplate over the right breast, and the word "SHERIFF" embroidered across the back. Optional Shirt: Beige/tan Mocean short-sleeve shirt worn with badge and cloth name tag.
 - c) Trousers: green shorts. Optional Trousers: green Mocean bike pants (plain green shorts with pocket and Spandex at crotch).
 - d) Socks: white, plain. Optional Socks: black, plain, to be worn with optional Mocean uniform.
 - e) Shoes: white, tennis. Optional Shoes: black, athletic style. The Division Commander or his/her designee will have final approval as to the appropriateness of style.
- .7 Honor Guard Uniform
- a) Headgear: forest green felt campaign hat.
 - b) Shirt: long-sleeve, wool, khaki. Shirt will have a military press.
 - c) Necktie: black, regulation issue (optional white ascot in place of necktie).
 - d) Tie Bar: regulation issue.
 - e) Belt: white with gold buckle.
 - f) Trousers: green, wool.
 - g) Socks: black, plain.
 - h) Shoes: black, leather, capable of high shine, rounded toe with no design or exposed stitching, black shoestrings.

- i) Badge: regulation issue.
 - j) Nameplate: gold with black lettering.
 - k) Gloves: white, cloth.
 - l) Citation Cord: white.
 - m) Epaulets: White with orange borders
 - n) No qualification badges or other additional items will be worn on the uniform.
- .8 Gang Enforcement and Warrant Service Uniform
- a) Shirt: 5.11 polo, green or tan, with the Sheriff's star (3 inches side to side and 3¼ inches top to bottom) embroidered over the left breast, and the deputy's name (in ½ inch yellow cursive Brush Script MT in upper and lower case) and rank (3/8 inch yellow block upper case) embroidered over the right breast. The words "SANTA BARBARA" (1½ inch yellow block upper case) are over the word "SHERIFF" (3½ inch yellow block upper case) which is over the words "GANG UNIT" (1½ inch yellow block upper case silk screened across the back, or black long sleeve cotton with "SHERIFF" on both sleeves and same markings as above. Optional Shirt: polo, green, polyester, manufactured by 5.11 or Blauer.
 - b) Trousers: as directed by the Law Enforcement Operations Chief or his/her designee.
 - c) Jacket (if worn): waist-length, green, nylon, light or regulation weight, with a Sheriff's star embroidered over the left breast and the word "SHERIFF" across the back (newer style); or the Sheriff's star silk screened over the left breast and the word "SHERIFF" silk screened on the back (older style).
- .9 Custody Operations SWAP and Work Furlough Field Uniform
- a) Jacket: Jacket: waist-length, green, nylon, light, regulation or convertible weight, with a Sheriff's star embroidered over the left breast, the words "Santa Barbara Sheriff" over the star and the words "Custody Operations" under the star, name of employee (first initial of first name and full last name) above the job title embroidered over the right breast. The words "SHERIFF" and "CUSTODY OPERATIONS" shall be silk screened across the back.
- .10 Motor Officer Uniform
- a) Class A: The Class A uniform shall consist of:
 - 1. Helmet: forest green, light metallic gold and black, Shoei Neotec full face modular helmet, DOT approved.
 - 2. Helmet badge: gold-colored flying wheel with the words "Sheriff Motor Officer" written in blue lettering.
 - 1. Shirt: long-sleeve, khaki, either wool or 55% Dacron polyester/45% Rayon. Optional shirt: long-sleeve Motoport Duty Shirt, khaki. Shirt will have a military press.
 - 4. Ascot: black, regulation issue.
 - 5. Belt: black leather, basket weave, 1¼ inch wide, nickel-finish buckle.
 - 6. Duty belt: regulation issue, black basket weave, nickel-finish buckle.
 - 7. Pants: Motoport Kevlar air mesh street jeans, forest green with yellow stripe along the length of the leg, waterproof/thermal inserts, and with knee, hip, sacrum, and thigh protective armor.
 - 8. Boots: black leather motorcycle boot with leather capable of a shine, rounded toe and black sole.
 - 9. Badge: regulation issue.
 - 10. Nameplate: black plastic with gold colored edges, regulation issue.
 - 11. Jacket: waist-length, black, Motoport Kevlar Air Mesh Jacket, waterproof/thermal inserts, reflective material on back/arms, with elbow and spine protective armor, Agency issue, with regulation issue badge, regulation nameplate and regulation shoulder patches affixed appropriately. To be worn for cold/inclement weather.
 - 12. Gloves: black leather, or similar, motorcycle style

- b) Class B: The Class B uniform shall consist of:
 - 1. Helmet: Forest green, light metallic gold and black, Shoei Neotec full face modular helmet, DOT approved.
 - 2. Helmet badge: gold-colored flying wheel with the words "Sheriff Motor Officer" written in blue lettering.
 - 3. Shirt: long-sleeve or short-sleeve, khaki, either wool, 55% Dacron polyester/45% Rayon, or 5.11 authorized Patrol uniform. Optional shirt: long-sleeve Motoport Duty Shirt with elbow and shoulder protective armor, khaki.
 - 4. Belt: black leather, basket weave, 1¼ inch wide, nickel-finish buckle, or nylon/Velcro combination as approved by immediate supervisor.
 - 5. Duty belt: regulation issue, black basket weave, nickel-finish buckle, or nylon as approved by immediate supervisor.
 - 6. Pants: Motoport Kevlar air mesh street jeans, forest green with yellow stripe along the length of the leg, waterproof/thermal inserts, and with knee, hip, sacrum, and thigh protective armor.
 - 7. Boots: black leather motorcycle boots with leather capable of a shine, rounded toe with black sole (add in full boot length info).
 - 8. Jacket: waist-length, black, Motoport Kevlar Air Mesh Jacket, waterproof/thermal inserts, reflective material on back/arms with elbow and spine protective armor, Agency issue, with regulation issue badge, regulation nameplate and regulation shoulder patches affixed appropriately.
 - 9. Badge: regulation issue.
 - 10. Nameplate: black plastic with gold colored edges, regulation issue.
 - 11. Gloves: black leather, or similar, motorcycle style
- .11 Mounted Unit Uniform
 - a) Headgear: Stetson, Rancher model, fawn, 4X Felt, 3½ inch brim, worn in the approved configuration. No unauthorized alteration of the brim is permitted. The hat may be worn with the Class A, B, and D uniforms for assignments only.
 - b) Trousers: Class D 5.11 pant. Optional Trousers: Levi-type dark green boot jeans or equivalent in style and color.
- .12 Volunteer Uniform
 - a) Headgear: baseball cap, black, with the words "Sheriff Volunteer Team" embroidered across the front.
 - b) Shirt: polo, white, with green Sheriff's star and the words "Sheriff Volunteer Team" in green lettering over the left breast, the word "VOLUNTEER" in green lettering across the back, and name of volunteer (first initial of first name and full last name) embroidered on the right breast.
Optional Shirt: (worn only by authorization of SVT Coordinator) long-sleeve or short-sleeve, white, epaulets, 55% Dacron polyester/45% Rayon or 100% Dacron polyester; cloth badge, nameplate, shoulder patches, Agency issue, with "Volunteer" rocker affixed underneath. Shirt will have a military press or sewn in military creases.
 - c) Belt: black, leather, basket weave, 1¼ inch wide, nickel-finish buckle.
 - d) Trousers: Appropriate as to activity (shorts or pants, black, BDU style).
 - e) Footwear: shoes, black, leather, Oxford type, capable of high shine, round-toe, black soles, and black shoestrings.
 - f) Jacket: waist-length, nylon, white, either regulation or light weight, green Sheriff's star and the words "Sheriff Volunteer Team" in green lettering over the left breast, and the word "VOLUNTEER" in green lettering across the back, name of volunteer (first initial of first name and full last name) embroidered on the right breast.
 - g) Optional Jacket: (worn only by authorization of SVT Coordinator) waist-length, nylon, black, convertible weight with cloth badge and cloth nametape affixed appropriately, shoulder patches, Agency issue, with "Volunteer" rocker affixed underneath.

- h) Badge: cloth, of appropriate job classification, centered over left pocket.
- i) Nameplate: black plastic with gold-colored edges, regulation issue.
- j) Nametape: cloth, black with gold lettering to extend the full width of the top of the right pocket with name centered.

The following optional uniform is for SVT members who are working assignments out in the public:

- a) Headgear: baseball cap, black, with the words "Sheriff Volunteer Team" embroidered across the front.
- b) Shirt: short-sleeve or long-sleeve, white, with epaulets, SBSCO shoulder patches and Volunteer rocker affixed to both shoulders. Shirts shall have a military press or sewn in military creases.
- c) Belt: black, leather or nylon, basket weave, 1 ¼ inch wide, nickel-finish buckle.
- d) Trousers or Shorts: black, BDU style.
- e) Footwear: shoes or boots, black, plain toe, to be worn with trousers.
- f) Jacket: waist-length, black, Gore-Tex, convertible weight, with cloth badge and cloth nametape, black with gold lettering, and shoulder patches with Volunteer rocker affixed to both shoulders.
- g) Badge: cloth, of appropriate job classification, centered over left pocket.
- h) Nameplate: black plastic with gold-colored edges, regulation issue.
- i) Nametape: cloth, black with gold lettering to extend the full width of the top of the right pocket with the name centered.

.13 Chaplain Uniform:

- a) Headgear: baseball cap, with the words "SHERIFF CHAPLAIN" across the front.
- b) Shirt: long-sleeve or short-sleeve, white, 55% Dacron polyester/45% Rayon or 100% Dacron polyester, Sheriff's patches on shoulder sleeves. Shirt will have a military press. Shirt. Optional Shirt: dark green polo. The shirt shall be embroidered with Santa Barbara County seal with the lettering "County of Santa Barbara" around the seal, over the left breast with the word "CHAPLAIN" in gold embroidery under the star. The chaplain's name and the word "Chaplain" shall be embroidered in lower case letters over the right breast. The word "CHAPLAIN" shall be embroidered across the back in gold embroidery bold letters.
- c) Necktie: black, regulation issue, worn with long-sleeve shirt only.
- d) Tie Bar: gold, regulation issue.
- e) Belt: black, leather, basket weave, 1¼ inch wide, nickel-finish buckle.
- f) Trousers: black. Females: (optional) skirt.
- g) Socks: black with slacks. Nylon stockings required with a skirt.
- h) Footwear: shoes, black, leather, Oxford type, capable of high shine, round-toe, black soles, and black shoestrings. Female dress shoes: heel height should not exceed two (2) inches.
- i) Jacket: waist-length, green, nylon, regulation or light weight; fleece lining optional. The embroidery is the same as on the optional polo.
- j) Badge: metal, centered over left pocket.
- k) Nameplate: black plastic with gold-colored edges, regulation issue.
- l) Religious Affiliation Insignia: metal gold cross for the Christian faith, metal gold Star of David for the Jewish faith, etc. NOTE: Insignia to be worn only on the white shirt and jacket.
- m) Regular clergy attire is acceptable; i.e., clergy shirt with or without clerical collar. Religious vestments may be worn for special events.

.14 Explorer Uniform

Class A: The Class A uniform shall consist of:

- a) Headgear: The headgear will be determined by the Post Advisor or Assistant Post Advisor depending on the activity that is to be conducted by the Explorer.
- b) Shirt: long sleeve, khaki, either wool, 55% Dacron polyester/45% Rayon, or 100% Dacron polyester. Shirt will have a military press.
- c) Necktie: black, regulation issue.

- d) Tie Bar: regulation issue.
- e) Belt: black, leather, basket weave, 1¼ inch wide, nickel-finish buckle.
- f) Trousers: green wool. Optional trousers: 100% Dacron polyester or blend.
- g) Socks: black, plain, or any color if wearing eight (8) inch or taller boots.
- h) Footwear: boots, black leather, black soles, black shoelaces, rounded toe with no design, and capable of a high shine.
- i) Badge: regulation issue.
- j) Nameplate: black, plastic, with gold-colored edges, regulation issue.

Class A Formal: The Class A Formal uniform is to be worn only during formal occasions or during ceremonies as authorized by the Post Advisor or Assistant Post Advisor. The uniform is the same as the Class A, with any or all of the following additions:

- a) Gloves: white cloth.
- b) Belt: white, as option to black basket weave.
- c) Citation: white cord.

Class B: The Class B uniform shall consist of:

- a) Headgear: The headgear will be determined by the Post Advisor or Assistant Post Advisor, depending upon the activity that is to be conducted by the Explorer.
- b) Shirt: long-sleeve or short-sleeve, khaki, either wool, 55% Dacron polyester/45% Rayon or 100% Dacron polyester. Shirt will have a military press.
- c) Necktie and tie bar not worn.
- d) Belt: black, leather, basket weave, 1¼ inch wide, nickel-finish buckle.
- e) Trousers: green wool. Optional trousers: 100% Dacron polyester or blend.
- f) Socks: black, plain, or any color, if wearing eight (8) inch or taller boots.
- g) Footwear: boots, black leather, black soles, black shoelaces, rounded toe with no design, and capable of a high shine.
- h) Badge: regulation issue.
- i) Nameplate: black, plastic, with gold-colored edges, regulation issue.

Class C: The Class C uniform shall consist of:

- a) Headgear: The headgear will be determined by the Post Advisor or Assistant Post Advisor, depending upon the activity to be conducted by the Explorers.
- b) Shirt: polo, khaki, 100% cotton, embroidered with the Explorer cloth badge.
- c) Necktie and tie bar not worn.
- d) Belt: black, leather, basket weave, 1¼ inch wide, nickel-finish buckle.
- e) Trousers: green, 65% polyester/35% cotton.
- f) Socks: black, plain, or any color, if wearing (8) inch or taller boots.
- g) Footwear: boots, black leather, black soles, black shoelaces, rounded toe with no design, and capable of a high shine.
- h) Badge and nameplate not worn.

Class D: The Class D uniform shall consist of:

- a) Headgear: The headgear will be determined by the Post Advisor or Assistant Post Advisor, depending upon the activity to be conducted by the Explorer.
- b) Shirt: short-sleeve, khaki, 65% Dacron/35% cotton.
- c) Necktie and tie bar not worn.
- d) Belt: black, leather, basket weave, 1¼ inch wide, nickel-finish buckle.
- e) Trousers: green, 65% polyester/35% cotton.
- f) Socks: black, plain, or any color, if wearing (8) inch or taller boots.

- g) Footwear: boots, black leather, black soles, black shoelaces, rounded toe with no design, and capable of a high shine.
- h) Badge: cloth (sewn on), regulation issue.
- i) Nameplate: cloth (sewn on), regulation issue.

Physical Training Activities: When Explorers are involved in physical training, they will be required to wear the physical training uniform of the day as designated by the Post Advisor or Assistant Post Advisor.

Fair weather physical training uniform:

- a) Headgear: The headgear will be determined by the Post Advisor or Assistant Post Advisor, depending upon the activity to be conducted by the Explorers.
- b) Shirt: white 100% cotton tee shirt.
- c) Shorts: solid black cotton shorts (no logos).
- d) Footwear: shoes, running.
- e) Underwear: males will wear a jock strap; females will wear a white sports bra.

Inclement weather physical training uniform:

- a) Sweatshirt: solid gray sweatshirt (no hood or logos).
- b) Sweatpants: solid gray sweatpants (no logos).

During any activity with physical contact, males will wear groin protection.

A turtleneck shirt is an optional item of wear; personnel may wear a turtleneck shirt under a long-sleeve uniform shirt. The turtleneck shirt must be long-sleeve, black, and made of 100% cotton. The turtleneck shirt shall never be worn with a short-sleeve shirt, even if a jacket is worn.

Jacket: waist-length, green, Gore-Tex or nylon, light, regulation, or convertible weight, with cloth badge and cloth nametape affixed appropriately, shoulder patches.

.15 Cadet Uniform (Obsolete – Deleted 2019)

.16 Training Bureau Personnel Uniform

The Training Bureau personnel have a variety of uniform options depending upon the activity:

- a) The Firing Range uniform will consist of a black BDU 5.11 pant and a red Training Bureau tee shirt/polo shirt. (The polo shirt shall be embroidered with the Sheriff's star over the left breast and the employee's name and rank shall be embroidered over the right breast. The red tee shirt shall be silk screened with the Sheriff's star over the left breast and the word "Instructor" under the star. The word "SHERIFF" shall be silk screened across the back.)
- b) The uniform worn while instructing classes and general office attire will consist of any of the following:
 - 1. Class A uniform
 - 2. Class B uniform
 - 3. Class D uniform
 - 4. Khaki, 5.11, Black BDU pant and Training Bureau green or tan polo shirt
 - 5. Black BDU pant and red polo shirt and tee shirt
 - 6. Business attire (pant suits/suit and tie)

Under certain conditions (role playing/cleaning projects), casual clothes (including denim) may be authorized by the Training Sergeant/Lieutenant.

.17 D.A.R.E. & School Resource Deputy Uniform

- a) Headgear: baseball cap, agency issued.
- b) Shirt: Class D shirt or a tan/putty polo with the Sheriff's star embroidered over the left breast, the officer's name and rank embroidered over the right breast, and the word "SHERIFF" embroidered across the back.
- c) Trousers: green shorts, tan or black BDU's.
- d) Socks: white, plain.
- e) Footwear: shoes, white, tennis, boots, black tennis. The Division Commander or his/her designee will have final approval as to the appropriateness of style.

- .18 Cold Weather Uniform
An optional cold weather uniform is authorized for uniformed personnel assigned to the Cuyama Station. It is a jumpsuit, olive green, manufactured by Ackerman's Uniforms. The jumpsuit shall have the cloth badge and cloth nametape affixed appropriately and the word "SHERIFF" embroidered across the back.
- .19 Marijuana Eradication Uniform
- a) Shirt: Long-sleeve Nomex, yellow, with a green Sheriff's star over the left breast and the word "SHERIFF" in 3 inch green lettering across the back.
 - b) Pants: Appropriate as to activity and as directed by the Criminal Investigations Division Commander.
- .20 Criminal Investigations Uniform
- a) Special Investigations Bureau raid vests are to be worn by personnel during those operations which require the wearer to be identified as Sheriff's personnel. They are intended for such operations as search warrants, arrest warrants, crime scene investigations, or other special activities or criminal investigative operations where identification is important during or after an entry or when this Agency is operating in conjunction with other agencies and involved personnel do not know each other.
 - b) Jacket: waist-length, green, nylon, light-weight, shall be designated as the "Special Investigations Bureau Jacket." The jacket will be affixed with a Sheriff's star embroidered over the left breast and the word "SHERIFF" embroidered across the back.
 1. The Special Investigations Bureau jacket shall be worn at the discretion of the incident commander of any special Agency activity.
 2. The Special Investigations Bureau jacket shall not be worn for any reason other than an Agency-authorized activity or function.
 3. Any person issued a Special Investigations Bureau jacket shall become responsible for care and maintenance of the jacket.
- 1.815.0 Optional Uniform Items
- .1 Rainwear
Rainwear is an optional item of uniform wear. When rainwear is worn, it will be the regulation issue. Rain cap covers shall be clear plastic.
- .2 Boots
Black Wellington-style boots are authorized to be worn in lieu of shoes by all personnel. Boots must be black leather capable of a high shine and rounded toe with a top of at least eight (8) inches above the ankle. Wellington-style boots shall have no design or stitching. Jump boots are authorized to be worn with Class A Field, B, C, D, and E uniforms and must be all leather and may have stitching across the toe only. Trouser legs shall be worn outside the boots.
- .3 Duty belt, Watch Officer
Holster: black, leather or nylon, basket weave or plain. All matching, do not intermix. This leather accessory is to be worn on the trouser belt (1¼ inch black basket weave). Watch Officers exercising the option to wear the duty belt, as above described, will maintain a full duty belt set for utilization when assigned any duty other than the Watch Officer desk.
- .4 Sheriff's Office Flat, Wallet Type, Badge
- a) All sworn and reserve personnel who wish to purchase a Sheriff's Office badge of the flat, wallet type, or other type, shall submit a written request for approval.
 - b) The private purchase of badges of any type bearing the Santa Barbara Sheriff's Office lettering is unauthorized without approval.
 - c) A written request for a badge purchase shall be directed to the Sheriff through the chain of command and to the Personnel Bureau requesting approval for an individual badge purchase.
 - d) The Sheriff's Office badge vendors have been instructed not to sell Santa Barbara Sheriff's Office badges to individuals without written authorization from the Sheriff.

.5 Sweaters

As an optional piece of outerwear, uniformed personnel may wear the sweaters described below. The sweaters will be equipped with shoulder patches and epaulets as well as metal identification and metal rank insignias for all those in the rank of lieutenant and above. Sergeants and below will wear appropriate cloth rank insignia sewn below the Agency patch.

- a) Male Custody Deputies - Sweater, olive green, crew neck pullover, with reinforced sleeves and elbows. The sweater, known as the "Wooly-Pully," can be 100% wool or cotton Orlon blend.
- b) Female Custody Deputies - Sweater, olive green, cardigan, currently manufactured by the Broadway Knitting Mills. The sweater can be 100% wool or cotton and Orlon blend.
- c) All Uniformed Personnel - Sweater, green, "V" neck pullover with reinforced shoulders and elbows. The sweater may be of 100% wool or wool and synthetic blend. The sweater shall be worn with metal identification and rank insignia. This sweater in black is authorized with the Class F uniform.
- d) The sweaters are to be worn as outer garments over the duty shirts, with collars worn outside the sweaters. The shirt collars shall display the appropriate brass rank insignia for lieutenants and above. The nameplate shall be worn in compliance with Penal Code Section 830.10. The nameplate shall be worn as if centered above the right shirt pocket.

.6 Turtleneck Shirt

As an optional item of wear, personnel may wear a turtleneck shirt under a long-sleeve uniform shirt. The turtleneck shirt must be long-sleeve, black, and be made of 100% cotton. The turtleneck shirt shall never be worn with a short sleeve shirt, even if a jacket is worn.

.7 Black Memorial Band

When the black memorial band is authorized to be worn on the Agency badge, it shall be worn diagonally from the shoulder to the heart (top right to the lower left as you view the badge). The band shall be ½ inch black elastic material.

.8 Polo Shirts

(As of January 2013, the Elbeco Ufx Performance Tactical short sleeve or long sleeve style polo shirts are the only authorized polo shirts for purchase. The polo shirts may be purchased thru the Special Services Bureau or at any vendor, but all embroidery must be done thru the Special Services Bureau to maintain consistency and uniformity.)

Optional uniform polo shirts are acceptable uniforms upon the approval of the respective Division Commander.

- a) Sheriff's Office employees authorized to wear Class F and Class G uniforms are authorized to wear a green polo shirt. The shirt shall be embroidered with the County Logo, with lettering County of Santa Barbara around seal, name, and rank embroidered on the shirt as described above. The employee's job classification may be embroidered under the employee's name as an option.
- b) Sheriff's Office employees in the Classification Unit of the Custody Division are authorized to wear a tan polo shirt. The shirt shall be embroidered with the Sheriff's star, name, and rank embroidered on the shirt as described above. The employee's job classification shall be embroidered under the employee's name.

.9 Headgear – Cold Weather

An optional cold weather hat is authorized for uniform personnel. A knit pull-over watch cap with roll-up band is approved as a nighttime only, cold weather hat when approved by the requestor's field supervisor. The watch cap shall be purchased through Special Services at the wearer's expense. The watch cap will be black in color and have "SHERIFF" embroidered in 1¼ inch gold lettering on the front for identification purposes.

.10 Ballistic and Spike Protective Vests

The wearing of a ballistic or spike protective vest by full-time deputies, reserve deputies, and custody deputies is highly recommended.

- a) The Agency will issue an approved ballistic protective vest to all full-time peace officers upon hire, and as agreed upon in the memorandum of understanding with the DSA.

- b) The Agency will issue an approved spike protective vest to all full-time custody deputies upon hire, and as agreed upon in the memorandum of understanding with the DSA.
- c) The Agency will issue an approved ballistic and spike protective vest to all custody deputies assigned full time to inmate transportation, and as agreed upon in the memorandum of understanding with the DSA.
- d) It will be the responsibility of all personnel issued a protective vest to maintain and wear the vest according to the manufacturer's recommendations.
- e) Any upgrades and/or modifications to the issued vest will be at the requesting personnel's expense and are non-reimbursable.

.11 Staff Jacket

An optional jacket is authorized for uniformed personnel. A waist-length jacket with a green shell and gray fleece liner manufactured by Charles River is approved for wear. The jacket shall have the Sheriff's star embroidered over the left breast and the employee's first initial followed by a period and last name embroidered over the right breast. The employee's classification may be embroidered under the name. The jacket will not be purchased or replaced by the Agency but may be privately purchased by the employee through Special Services.

.12 Traffic Safety Vest

A yellow reflective safety vest issued by the agency shall be worn when directing traffic on any state or county road and is mandatory when working a checkpoint.

.13 Uniform Load Bearing External Vest Carrier

An optional load bearing external vest carrier has been authorized for personnel working uniformed assignments. The authorized vest is the Safariland brand, Oregon City Carrier 2.0 Cut: Tactical green, item #DN6566 model (for new vest panels under 1 year of age) and the Safariland Oregon City Carrier Legacy Cut: Tactical Green, item # DN6313 (for vest panels older than 1 year). The vest may be worn in both patrol and custody assignments where the Class B and Class D uniforms are authorized with some restrictions. The external vest is not authorized for Class A uniform use, any planned presentations, public speaking events, award presentations, court appearances, appearance before an elected board, award ceremonies, or other similar types of planned events.

- a) The issued metal badge shall be attached to the left side above the pocket.
 - i. A cloth badge may be used during assignments were the cloth badge is normally authorized for uniform wear.
- b) The nameplate shall be mounted above the right pocket.
 - i. A cloth nameplate may be used during assignments were the cloth badge is normally authorized for uniform wear.
- c) There is a maximum of four pouches in matching color that may be attached to the front.
- d) Generally, no pouches should be mounted to the back of the vest.
- e) Authorized items to be stored in the pouches are:
 - i. Equipment that properly fits in the storage pouches and consist of but not limited to handcuffs, handgun magazines, OC spray, cellphones, flashlights, collapsible baton (ASP not PR-24), radios, first aid kit, gloves, small notebooks, or items fitting in a small utility pouch.
 - ii. Items prohibited from being carried on the vest are firearms, Tasers, patrol rifle magazines, PR-24, or other bulky oversized items.
- f) An alternant uniform shirt may be worn under the external vest carrier.
 - i. 5.11 Tactical short sleeve PDU Rapid Shirt in the silver tan color with shoulder patches.

1.816.0 Additional Uniform Items

.1 Equipment – Duty Uniform

- a) Gunbelt: The regulation issue, black leather, basket weave, or plain nylon duty belt shall be worn. Authorized manufacturers of nylon gunbelts are Bianchi or Gracey Designs/Chase Harper. An optional gunbelt, the Bianchi Accumold Elite equipment belt in black, basket weave, nickel buckle, may be worn with Class A, B, and D uniforms. When wearing this belt, all other items on the belt

must also be black basket weave. The duty weapon holster worn with this duty belt must be approved by the Rangemaster and be consistent with the duty belt; i.e., basket weave holster on basket weave belt. When wearing the nylon gunbelt, all other items on the belt must also be plain nylon. The plain nylon duty belt may only be worn with Class D uniforms. No mixing of basket weave and plain items is authorized.

- a) Duty Weapon Holster: The holster shall be worn on the duty belt on the side for which it is designed.
- b) Handcuff Case: Regulation handcuffs shall be carried in the handcuff case. When two (2) sets of handcuffs are carried, they may be carried in an approved handcuff case designed to accommodate two (2) sets of handcuffs or in an additional single handcuff case.
- c) Key Strap and Key Ring: The key strap shall be worn in a convenient location on the duty belt. A whistle, the handcuff key, or other keys shall be carried on the key ring. Optional key carrying devices of black leather, basket weave, may be worn.
- d) Baton Holder: The baton holder that is convenient to the user shall be worn on the duty belt.
- e) Cartridge Case: The case cartridge shall be worn in a convenient manner on the duty belt. Optional extra ammunition magazines, if carried, are to be carried in approved double ammo cases designed for that purpose and in place of Agency-issued ammo cases. Ammunition cases shall be black, leather, basket weave, of a style similar to that issued by the Agency and worn as required on the Sam Browne belt.
- f) Belt Keeper Straps: Four (4) belt keeper straps shall be worn to keep the duty belt in place. The straps will have two (2) snaps and be proportionately spaced with two (2) straps worn in front and two (2) straps worn in back.
- g) Knife Case/Sheath (Optional): A folding knife may be worn on the person in an approved knife case or sheath on the duty belt. The case shall be black, basket weave. The knife shall be held in place by a flap and secured by a metal snap.
- h) Flashlight Holder: The black, leather, basket weave, flashlight holder of regulation manufacture may be worn on the regulation duty belt in a convenient position.
- i) Mace Holder: The black, leather, basket weave, mace holder of regulation manufacture shall be worn on the regulation duty belt in a convenient position.
- j) Portable Radio Carrier (optional): An optional portable radio carrier of black leather, basket weave, may be worn on the duty belt.
- k) Cell Phone: If the wearing of an Agency-issued or personal cell phone is authorized, the cell phone shall be either black or carried in a black case on the duty belt.
- l) Taser Holster: The taser holster shall be worn on the duty belt on the opposite side of the duty weapon holster. The authorized taser holsters shall be determined by the Training Bureau.

.2 Equipment - Plain Clothes Duty

- a) Firearm - When on plain-clothes duty, the firearm barrel shall not be permitted to extend below the lower coat line. A holster compatible to undercover assignment should be used. Exceptions must be approved by the Division Commander.
- b) Any other equipment as authorized by the Division Commander or his/her designee.

.3 Equipment - Field Duty

- a) Standard forms.
- b) Flashlight: Agency-issue, or equivalent, to be carried on all shifts.
 - 1. The following types of flashlights will be authorized for on-duty use:
 - (a) Black three- (3) cell flashlights.
 - (b) Flashlights that meet the following criteria may be purchased by the individual officer. They will not be subject to replacement or repair at Agency expense should they be lost or damaged.

Members of the Sheriff's Office, while on duty, may carry the Agency-issued flashlight or any other commercially manufactured flashlight. If a member of the Agency desires to carry his/her own flashlight, it will be no more than a four- (4) cell, size "C" or "D" battery, in length.

2. Handcuff and keys.
3. Field notebook.
4. Pen and/or pencil.
5. Firearm.
6. Wrist or pocket watch.
7. Baton, or other approved impact weapon as determined by the Training Bureau.
8. Taser.

1.817.0 Exceptions to Equipment Required

- .1 Indoor Duty: Deputies engaged in uniform or plain clothes duty while indoors may be exempted by their respective Division Commander from all or part of the provisions of this policy.
- .2 Jail Duty: Uniformed employees engaged in uniform duty in the Jail shall carry only those items of issued equipment that are specified by their superiors.
- .3 Undercover Duty: Deputies detailed to undercover duty, wherein it is mandatory that their identity as officers be concealed, may be excused by their Unit Commander from the provisions of all or part of this policy.
- .4 Uniform of the Day
 - a) Shift Commanders will be authorized to designate the uniform of the day for personnel on their shifts in compliance with the following:
 1. The uniform designated must be authorized by the uniform policy for the particular duty in question.
 2. All personnel on the shift must wear the same designated uniform and must be prepared to wear any general duty uniform authorized by the uniform policy.
 3. The Sheriff, Undersheriff, Chief Deputies, Commanders, or Bureau Supervisors over the shift in question shall retain the authority to designate the uniform of the day for special assignments, ceremonies, or circumstances that dictate designation at this level.

1.818.0 Placement of Insignia**.1 Authorized Insignia/Badges/Pins**

The authorized insignia, badges, and other items worn on the uniform shall be placed on the clothing in the following manner. No more than one Special Unit or Special Certification insignia pin shall be worn at any one time above the right pocket:

a) Rank Insignia

1. Senior Deputies/Senior Custody Deputies: The senior deputy/senior custody deputy chevron shall be placed $\frac{3}{4}$ inch below the bottom edge of the shoulder patch and shall be centered below the patch. Those seniors who supervise shall have a star under their chevrons. The senior deputy/senior custody deputy chevron will be worn on all Class A, B, and D uniform shirts and jackets.
2. Sergeants: The sergeant chevron shall be placed $\frac{3}{4}$ inch below the bottom edge of the shoulder patch and shall be centered below the patch. Sergeants with 10 or more years of service shall have a rocker under the chevron. The sergeant chevron will be worn on all Class A, B, and D uniform shirts and jackets.
3. Lieutenants: The small brass lieutenant bar shall be placed on the collar of the Class A, B, and D shirts so as to be parallel to the leading edge of the collar and $\frac{1}{2}$ inch from the edge. The bar shall be centered halfway between the collar point and the collar top.
The large brass rank insignia shall be worn on the optional sweater and shall be placed one (1) inch from the edge of the shoulder seam and centered on the loop.
The large brass lieutenant rank insignia shall be worn on the shoulder loops of the Class A, B, and D jackets. The insignia shall be placed one (1) inch from the edge of the shoulder seam and centered on the loop.
4. Commanders: The commander star shall be placed on the collar of the Class A, B, and D shirts, centered halfway between the collar point and the collar top. The star shall be $\frac{1}{2}$ inch from the edge and have a single point upward with the plane of the two bottom points parallel to the top edge of the collar.

The commander star shall be placed on the shoulder loop of the optional sweater and shall be placed one (1) inch from the edge of the shoulder seam and centered on the loop.

The large commander star shall be placed on the shoulder loops of the green Class A, B, and D jackets. Insignia shall be placed one (1) inch from the edge of the shoulder seam and centered on the loop.

5. Chiefs: The two small brass deputy chief stars shall be placed on the collar of the Class A, B, and D shirts centered halfway between the shirt collar point and the top of the collar. The chief stars will be centered $\frac{1}{2}$ inch from the edge with the top star having a single point upward and the bottom star with two points of the bottom star parallel to the bottom edge of the collar.

The large chief deputy (two stars) brass shall be worn on the optional sweater shoulder loops placed one (1) inch from the edge of the shoulder seam and centered on the loop.

The two large chief deputy stars shall be worn on the shoulder loops of the green Class A, B, and D dress jackets. The insignia shall be placed one (1) inch from the edge of the shoulder seam and centered on the loop.

6. Undersheriff: The three (3) small brass Undersheriff stars shall be worn on the collar of the Class A, B, and C shirts centered halfway between the collar point and the collar top. The stars shall be placed $\frac{1}{2}$ inch from the edge with the top star having a single point upward and the bottom star having the two (2) points parallel to the top edge of the collar.

The large brass Undersheriff three-star rank insignia shall be placed on the shoulder loop of the optional sweater. The insignia shall be placed one (1) inch from the edge of the shoulder seam and centered on the loop.

The large brass three star Undersheriff insignia shall be worn on the shoulder loops of the green Class A, B, and D dress jackets. The insignia shall be placed one (1) inch from the edge of the shoulder seam and centered on the loop.

7. Sheriff: The Sheriff stars shall be worn in the same position as the Undersheriff on the Class A, B, and D shirts, Class A, B, and D jackets, and the optional sweater.

- b) Shoulder Patches: The shoulder patches shall be placed $\frac{3}{4}$ inch below the shoulder seam and shall be centered with the top of the shoulder.
- c) Gold Badge: The gold badge shall be worn centered above the left shirt or dress green jacket pocket, with the bottom of the badge above the top edge of the pocket flap. No part of the badge holder is to be visible when the badge is worn.
- d) Cloth Badge: The cloth badge shall be worn with the bottom point centered one (1) inch above the left breast. The cloth badge is to be worn on the Class D shirt and the Class B and D jackets.
- e) Nameplate: The black plastic, gold bordered nameplate shall be worn centered on the right shirt pocket with the bottom edge of the nameplate parallel to and touching the top edge of the pocket flap. The same nameplate will be worn over the right pocket of the Class A jacket. Whenever a Class A jacket is worn, the nameplate shall be worn on the jacket.
- f) Nametape: The cloth nametape shall be worn centered above the right pocket flap of the Class B and D jackets. Exception: The nametape may be sewn centered on the right pocket flap of the Gore-Tex jacket.
- g) County Service Pin: County service pin shall be worn on the right pocket flap of the shirt or jacket. It shall be centered halfway between the center crease and the right pocket edge.
- h) Firearms Qualification Medal: Those members of the Agency who have qualified for firearms medals and have been so certified by the Training Officer are authorized to wear the Firearms Qualification Medal. The medal shall be worn on right pocket flap centered between the center crease and the left pocket edge.
- i) Optional Jewelry Items:
1. In addition to the badge, insignia, nameplate, tie bar, County service pin, and firearms qualification medal, the following items of jewelry are authorized to be worn with the uniform.

- (a) Watches: One (1) wristwatch may be worn. The band shall be no wider than the widest point of the watch face.
 - (b) Rings: No more than two (2) rings may be worn.
Rings and watchbands shall be designated in such a way that they do not pose a danger to persons being arrested or restrained by the wearer.
 - (c) Necklaces: A religious medallion may be worn on a thin, metal chain and must be concealed from view.
 - (d) Earrings: Only female uniformed personnel with pierced ears may wear post-type (stud) earrings. The earrings shall be silver or gold in color without decoration. Only one earring may be worn, at any one time, in each ear. White or clear stones are optional without decoration. Earrings will be spherical in shape and worn in the lower section on the ear lobe.
 - (e) Wrist Bands/Bracelets: Ornamental wrist bands and/or bracelets shall not be worn while in uniform.
- j) Dive Team Pin:
- 1. Employees who are assigned to the Sheriff's Office Dive Team are hereby authorized to wear the approved Dive Team insignia. The approved insignia shall be that designated by the Sheriff and on file with the Sheriff's Office.
 - 2. The metal Dive Team pin is approved for wear on the Class A, B, and D uniforms as well as the coveralls. It shall be worn over the right shirt or jacket pocket, ½ inch above, and centered on the nameplate or nametape.
 - 3. The Dive Team pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- k) Explosives Ordnance Device (EOD) Insignia:
- 1. Employees who have graduated from an approved hazardous devices school, and during the period they are assigned to duties of EOD technicians, are hereby authorized to wear the approved EOD insignia.
 - 2. The approved insignia shall be that designated by the Sheriff and on file with the Sheriff's Office.
 - 3. Authorization to wear the EOD insignia shall be given by the Sheriff, granting authorization for each employee he feels qualified to wear the EOD insignia.
 - (a) The EOD supervisor will prepare a memorandum to the Sheriff, requesting authorization for each employee he feels qualified to wear the EOD insignia. The request shall include: A) a summary of EOD training the employee has received, B) that the employee has satisfactorily graduated from an approved school, and (C) that the employee is assigned to duties as an EOD technician.
 - (b) The Sheriff may approve the request, thereby authorizing the display of the insignia by that employee.
 - (c) It is the responsibility of the EOD supervisor to advise any employee who is no longer assigned to EOD duties that approval to display the insignia has been automatically revoked.
 - 4. EOD Insignia (brass): The brass EOD insignia is approved for wear on the Class A and B uniforms. It shall be worn over the right shirt or jacket pocket, ½ inch above and centered above the nameplate.
 - 5. EOD Insignia (cloth): The cloth EOD insignia is approved for wear on the Class C, D, and any other field uniforms. It shall be worn over the right shirt pocket, centered on and touching the top edge of the nametape.
 - 6. The insignia will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- l) Special Enforcement Team Epaulet Emblem:
- 1. Employees who are members of the Sheriff's Office Special Enforcement Team (SET) are hereby authorized to wear the approved SET shoulder emblem.

2. The approved emblem shall be that designated by the Sheriff and on file with the Sheriff's Office.
 3. The approved emblem shall be worn on the right shoulder epaulet, centered between the epaulet button and the stay seam. The emblem is approved for the Class A jacket, Class A and B shirts, and any other approved shirts or jackets having regulation epaulets.
 4. The emblem will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- m) Shoulder Patch – Agency Issue:
1. The Agency shoulder patch is construed to be County-owned property.
 - (a) Personnel terminating employment with the Sheriff's Office shall turn in all shoulder patches, which were not purchased by the employee, at the time all other County-owned, issued equipment in their possession is turned back into the custody of the Sheriff's Special Services Bureau.
- n) Thomas Guerry Award/Medal of Valor/Meritorious Service Award:
1. Employees who have been awarded the H. Thomas Guerry Award, Medal of Valor, and/or Meritorious Service Award are authorized to wear the award bars. These are to be worn on the pocket flap, centered, top edge parcel to the top of the pocket flap.
 2. Personnel with multiple award ribbons will use a "slide bar for accommodation bars" up to three across.
- o) Aero Squadron Wings:
1. Gold-colored metal Air Force Command Pilot style to be worn centered over right breast pocket of Class A and B uniform shirts.
- p) Sleeve Braid - Color, Placement:
1. All personnel in the job classification of Deputy and Senior Deputy shall wear black sleeve braid on the green dress jacket.
 2. All personnel in the job classification of Sergeant and above shall wear gold sleeve braid on the green dress jacket.
- q) Canine Pin:
1. Employees who are assigned as canine handlers are authorized to wear the approved Canine Pin.
 2. The approved pin shall be that designated by the Sheriff and on file with the Sheriff's Office.
 3. The Canine Pin is approved for wear on the Class A, B, and D uniforms. It shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 4. The Canine Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- r) Search and Rescue Pin:
1. Employees who are assigned as Search and Rescue Coordinators and have successfully completed the P.O.S.T.-certified OES/NASAR "Direction and Control of the Search Function" course are authorized to wear the approved Search and Rescue Pin.
 2. The Search and Rescue Pin is approved for wear on the Class A, B, and D uniforms. It shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 3. The Search and Rescue Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- s) Custody Operations Special Operations Response Team Pin:
1. Custody deputies who are assigned as members of the Special Operations Response Team (S.O.R.T.) are authorized to wear the approved S.O.R.T. Pin.

2. The S.O.R.T. Pin is approved for wear on all custody deputy uniforms. It shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 3. The S.O.R.T. Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- t) Mounted Unit Pin:
1. Employees who are assigned as members of the Mounted Unit are authorized to wear the approved Mounted Unit Pin.
 2. The Mounted Unit Pin is approved for wear on the Class A, B, and D uniforms. It shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 3. The Mounted Unit Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- u) Training Officer Pin:
1. Deputies and custody deputies who are designated as active Training Officers are authorized to wear the approved Training Officer Pin.
 2. The Training Officer Pin is approved for wear on the Class A, B, and D uniforms. The pin shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 3. The Training Officer Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- v) Sign Language Pin:
1. Employees who are designated as sign language qualified are authorized to wear the approved Sign Language Pin.
 2. The Sign Language Pin is approved for wear on the Class A, B, and D uniforms. It shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 3. The Sign Language Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- w) Transportation Unit Pin:
1. Employees who are assigned as members of the Transportation Unit are authorized to wear the approved Transportation Unit Pin.
 2. The Transportation Unit Pin is approved for wear on the Class A, B, and D uniforms. It shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 3. The Transportation Unit Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- x) Rural Crime Enforcement Unit Pin:
1. Employees assigned as members of the Rural Crime Enforcement Unit are authorized to wear the approved Rural Crime Enforcement Pin.
 2. The Rural Crime Enforcement Unit Pin is approved for wear on the Class A, B, and D uniforms. The pin shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 3. The Rural Crime Enforcement Unit Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- y) Certified Jail Manager Pin:
1. Employees designated as Certified Jail Managers are authorized to wear the approved Certified Jail Manager Pin.
 2. The Certified Jail Manager Pin is approved for wear on the Class A, B, and D uniforms. It shall be worn over the right shirt or jacket pocket; ½ inch above, and centered above the nameplate or nametape.

3. The Certified Jail Manager Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- z) Certified Jail Peer Counselor Pin:
1. Employees designated as Certified Jail Peer Counselors are authorized to wear the approved Certified Jail Peer Counselor Pin.
 2. The Certified Jail Peer Counselor Pin is approved for wear on the Class A, B, and D uniforms. It shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 3. The Certified Jail Peer Counselor Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- aa) U. S. Flag Pin:
1. The U. S. Flag Pin is the only authorized flag pin to be worn on the uniform.
 2. The U. S. Flag Pin shall be no bigger than a County service pin.
 3. The U. S. Flag Pin shall be a flag only pin. No other insignia may be on the flag pin. It must represent the proper shape of a flag.
 4. The U. S. Flag Pin shall be displayed in an upright position on the uniform.
 5. The U. S. Flag Pin shall be worn on the left flap of the shirt or jacket pocket (closest to the heart). The pin should be centered between the button and the flap edge closest to the arm or worn on the left collar lapel of the polo shirt.
 6. The U. S. Flag Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee. The Agency will provide the approved pin through the Special Services Bureau.
- bb) Traffic Insignia:
1. Employees designated as full-time traffic officers and members of the SMART Team are authorized to wear the approved traffic patch.
 2. The approved traffic patch is approved for wear on the Class A, B, and D uniforms. It shall be worn under the Agency shoulder patch.
 3. The traffic patch will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- cc) DARE Instructor Pin:
1. Employees who are assigned to the DARE Program are hereby authorized to wear the approved DARE Instructor Pin.
 2. The approved pin shall be that designated by the Sheriff and on file with the Sheriff's Office.
 3. The metal DARE Instructor pin is approved for wear on the Class A, B, and D uniforms. It shall be worn over the right shirt or jacket pocket, ½ inch above, and centered over the nameplate or nametape.
 4. The pin will not be purchased or replaced by the Agency.
- dd) Hostage Negotiation Team (HNT) Insignia:
1. Employees who have graduated from an approved basic hostage negotiation school and during the period they are assigned to the duties of Hostage Negotiation Team members, are hereby authorized to wear the approved HNT insignia.
 2. The approved insignia shall be that designated by the Sheriff and on file with the Sheriff's Office.
 3. Authorization to wear the HNT insignia shall be given by the Sheriff, granting authorization for each employee he feels qualified to wear the HNT insignia.
 - (a) The HNT supervisor will prepare a memorandum to the Sheriff, requesting authorization for each employee he feels qualified to wear the HNT insignia. The request shall include a summary of HNT training the employee has received, that the employee has satisfactorily graduated from an approved school, and that the employee is assigned to duties as a HNT member.

- (b) The Sheriff may approve the request, thereby authorizing the display of the insignia by that employee.
 - (c) It is the responsibility of the HNT supervisor to advise any employee who is no longer assigned to HNT duties that approval to display the insignia has been automatically revoked.
 - 4. HNT Insignia (brass): The brass HNT insignia is approved for wear on the Class A and B uniforms. It shall be worn over the right shirt or jacket pocket, ½ inch above and centered above the nameplate.
 - 5. HNT Insignia (cloth): The cloth HNT insignia is approved for wear on the Class C, D, and any other field uniforms. It shall be worn over the right shirt pocket, centered on and touching the top edge of the nametape.
 - 6. The insignia will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- ee) Military Service Pin:
- 1. The Military Service Pin is authorized by the Sheriff in order to honor those who have served in the military and can be worn in lieu of the US Flag Pin.
 - 2. The Military Service Pin should be worn on the left flap of the shirt or jacket pocket (closest to the heart). The pin should be centered between the button and the flap edge closest to the arm or worn on the left collar lapel of the polo shirt.
- ff) Distinguished Service Pin:
- 1. Employees awarded the Distinguished Service Award are authorized to wear the approved Distinguished Service Pin.
 - 2. The Distinguished Service Pin is approved for wear on the Class A, B, and D uniforms. The pin shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 - 3. The Distinguished Service Pin is provided by the Agency.
- gg) MADD Pin:
- 1. Employees bestowed the MADD Award are authorized to wear the approved MADD Pin.
 - 2. The MADD Pin is approved for wear on the Class A, B, and D uniforms. The pin shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 - 3. The MADD Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- hh) AVOID Pin:
- 1. Employees bestowed the AVOID Award are authorized to wear the approved AVOID Pin.
 - 2. The AVOID Pin is approved for wear on the Class A, B, and D uniforms. The pin shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 - 3. The AVOID Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.
- ii) CIT Pin:
- 1. Employees who have completed the training and are on the CIT collateral team.
 - 2. The CIT Pin is approved for wear on the Class A, B, and D uniforms. The pin shall be worn over the right shirt or jacket pocket, ½ inch above, and centered above the nameplate or nametape.
 - 3. The CIT Pin will not be purchased or replaced by the Agency but may be privately purchased by the employee.