

Memorandum

Date: June 23, 2017
To: Law Enforcement Operations
From: Undersheriff Melekian
Subject: Changes in Contract Service Tracking



Sheriff's Bulletin: 17-4

Effective pay period 15, July 3, 2017, The Sheriff's Office will transition to a new contract service model that changes the way we measure compliance with our contracts. The primary change involves compliance measurements by time. This ensures that all time spent servicing a contract is credited towards that contract. For example, if a county patrol deputy assists a contract patrol deputy on a city call then, the time of both deputies will contribute towards fulfilling our contractual time requirement. Please note that the time of trainees on FTO status will not count towards fulfilling the contract.

Our newly formed Contract Law Enforcement Services Unit will be responsible for collecting and sharing data with our affected patrol managers and supervisors as well as our contract city partners. It is our goal to stay above a 98% compliance rate with our agreed upon service levels.

Although most of the information needed is currently available, some minor procedural changes may occur as we evaluate this new system. It is critical that we ensure that all time spent towards a contract is recorded. CAD assumes that city deputies are in the city if they are not on a call. To that end, we need to ensure that if city deputies leave the city to assist in the county, that activity must be recorded since it subtracts from compliance time. Conversely, if county deputies handle calls in the city, that needs to be recorded in CAD as well as it counts towards compliance.

As we deal with our ongoing budget struggles, all of our contracts will contribute to our long-term wellbeing. Additionally, this model will provide us with a means to measure our level of service to the unincorporated areas of the county, which we have not enjoyed previously. Ultimately, I am convinced that these efforts will assist in increasing our patrol staffing levels.

Your awareness of and participation in this contract compliance effort is greatly appreciated.

BERNARD MELEKIAN
Undersheriff