

**SANTA BARBARA COUNTY
SHERIFF'S OFFICE
FORENSICS UNIT
FINGERPRINT SECTION**

AFIS Roles and Responsibilities

1.0 Scope

This SOP defines the roles and responsibilities of personnel within the Forensics Unit with respect to AFIS and other automated fingerprint processing systems.

2.0 Definitions

AFIS: Automated Fingerprint Identification System

The Santa Barbara County Sheriff's Office AFIS System is maintained and supported by NEC and interfaces with the California Department of Justice and may also interface with any potential Mobile ID devices deployed in the future throughout the County.

Local ID System:

The local ID system, when obtained, will be an application used by Forensics Unit personnel for operations within AFIS. This is a proprietary program provided and maintained by the assigned individual(s)/company

Livescan:

Livescan is a digital device for capturing "ten-print and palm-print" images. It interfaces with AFIS and sends images and data to AFIS for storage. Personnel within SBSO Custody Operations and the Livescan Section of the Santa Barbara County Sheriffs' Office operate the Livescan devices. Livescan devices are located at every law enforcement agency in the County. NEC is responsible for Livescan maintenance.

Mobile ID

Any future mobile ID system used by the Santa Barbara County Sheriff's Office will be a product operated by patrol services. The device submits prints to the local ID system used by the county for matching. These devices may interact with AFIS in a limited fashion. Local management for this system will be performed by the person(s)/company assigned by the by the Santa Barbara County Sheriff's Department. The assigned person(s)/company will be responsible for maintenance and interfaces for this system. An assigned Sheriff's Department command staff member is responsible for program oversight.

3.0 Roles and Responsibilities

NEC maintains the AFIS server located within the Sheriff’s Department. NEC installs patches and all software enhancements to the system as well providing hardware support. An SBSO Systems and Technology supervisor provides a resource to coordinate activities that may impact Sheriff’s Department functions, and all NEC maintenance is coordinated through this individual.

The budgetary management of the AFIS falls under the responsibilities of the Forensic Unit supervisor. Work authorizations for laboratory personnel completing functions within AFIS are also managed by the Forensics Unit supervisor. At this time only NEC support have administrative privileges to the AFIS servers.

Staff does not have any program management or supervisory access to either the hardware or software of the AFIS.

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